



## YOUTH MINISTER JOB DESCRIPTION

- Summary:** The Youth Minister is the primary spiritual leader for our young people 7<sup>th</sup> through the 12<sup>th</sup> grade. He is responsible for encouraging faith formation through mentoring, ministering to and encouraging children, teens & their families.
- Responsible To:** The Eldership. Work in partnership with the other minister(s), deacons, and Children's Director
- Education:** Prefer college degree with some emphasis in Bible or ministry.
- Experience:** Prefer someone with training and experience in the field of youth ministry. Must possess knowledge of how to build and lead an effective student ministry for multiple age groups.

### Skills/ Qualifications:

**Strong Christian Character** -- Strong, personal character of the minister is vital. He must be a person of integrity, commitment and responsibility who engenders trust from the Elders, parents and young people.

**Relational** -- While programs, classes and activities have their place, it is the personal relationships developed by the youth minister that have the most impact upon young people. The youth minister must work to develop these relationships with the youth, as well as with parents and adult volunteers.

**Teamwork** -- Important to effective ministry is the ability to work well as a part of a team. The youth minister will be called upon to lead the team of adult volunteers in ministering to the youth, to work alongside other staff members and deacons in the larger aspects of the church and under the guidance from the Eldership.

**Communication** -- Must be able to communicate clearly with parents, church leadership and young people in a consistent, effective and timely manner.

**Creativity** -- The youth minister is encouraged to be creative in his approach to teaching and in leading the ministry within the guidelines of scripture.

**Organization** -- Good organizational skills are absolutely essential. This builds trust, communicates responsibility and aids tremendously in getting the tasks accomplished necessary for effective ministry.

**Equipping** -- Youth ministers must be able to equip others to lead and to minister, first and foremost the parents as the primary influencers on the faith development of young people.

## **Expectations:**

*The Youth Minister is expected to balance his time between...*

*Mentoring*--Time spent with students. Includes time spent during worship, group events, school visits, student's extracurricular activities, and one-on-one counseling.

*Ministry* --Time spent organizing and implementing the various ministries/events/programs of the ministry. Includes time spent working with volunteers and communicating with parents and church leadership. Continued ministry evaluation to ensure effectiveness, always seeking new opportunities.

*Teaching*--Time spent studying, preparing, and teaching. Includes preparation & development of curriculum for Sundays/Wednesdays. Oversee the teaching at retreats, camp, service groups, devotionals, etc.

*Personal Growth* -- The personal spiritual growth of the minister is essential for effective ministry. Time spent in personal study, furthering his education/knowledge, and in the spiritual disciplines is encouraged.

*Administration* – Assist with misc. office duties as required during regular office hours, such as answering phone, attending to guests, distributing pre-packaged food pantry items, etc

## **Core Values:**

*The Elders would like to see the following values modeled by our Youth Minister and in turn, modeled by the Youth Group...*

**God-centered** The central focus of all that we do should be upon God and His Word as it is through Him we receive correction, instruction, inspiration, and power for living.

**Service-oriented** We want to be about reaching out to others in the name of Christ and serving them as Jesus modeled for us.

**Outward-focused** We want to remember our most solemn responsibility is to take the good news of the gospel into a lost & dying world. Young people are uniquely qualified to reach other young people in this great commission!

**Family-based** We recognize that while youth ministers are extremely important, it is the family – Mom & Dad- who have the responsibility of raising their children up “in the nurture and admonition of the Lord” and who have the greatest impact on young people. We want our ministry to provide encouragement to families in this regard, strengthening & equipping them in this responsibility.

## **Responsibilities:**

1. Develop a comprehensive ministry for students in grades 7<sup>th</sup>-12<sup>th</sup>; providing overall leadership and direction including development & execution of ministry goals/objectives, planning of overall curriculum, planning of group events, ministry projects, etc.
2. Develop a comprehensive teaching plan and curriculum that focuses on Biblical knowledge, understanding, and application.

3. Teach on a regular basis (Sunday mornings/nights, Wednesday nights) rotating between Middle School & High School classes as appropriate.
4. Reach out to students at all levels of involvement (community/congregation), consistent with our purpose/vision as a church.
5. Encourage and promote an atmosphere of acceptance and love for all students regardless of background, maturity, etc. Help them feel a sense of belonging and community. Foster an environment where everyone is accepted and appreciated for who they are in Christ.
6. Develop and encourage a greater appreciation and involvement with the church as a whole through participation in worship, ministry events, church-wide events, etc. Work to connect young people to the larger church family.
7. Recruit parents and adult volunteers to serve as ministry partners. You're expected to work closely with these volunteers and delegate leadership responsibilities to them accordingly.
8. The Youth minister may not be able to attend or personally supervise every event, but must ensure that every activity of the group is well planned, enthusiastically promoted, properly supervised, and aligns with the overall purpose and mission of the ministry.
9. Communicate with the congregation through all means possible including but not limited to text messaging, e-mail, web page, bulletin articles, phone calls, etc. Publish a monthly or quarterly calendar of activities/events.
10. Work with the Elders & deacons to develop an annual budget for the Youth Ministry.
11. Maintain adequate and consistent office hours. The Elders recognize that ministry does not lend itself to a typical "9-to-5" workday and that there may be flexibility in the minister's schedule. It does, however, require a full time commitment. The general expectation is that the minister will be involved in ministry five days a week (including Sundays) averaging 40 hours per week.
12. Work closely with other ministers/deacons/elders to accomplish the overall purpose/vision of the church and provide additional leadership to the church as a whole.
13. Help develop & grow our ministry to children from Pre-K thru the 6<sup>th</sup> grade. Partner with the Children's Director and deacons to complement the church's overall ministry to all students. Work with the Children's Director to help plan/conduct combined children/youth events such as VBS and Summer Camp.
14. Mentor summer youth intern(s) if applicable. Provide oversight as they work with, teach, and plan/conduct activities for our youth during the summer.
15. Occasionally fill in for the pulpit minister and other preaching duties from time to time as need arises.
16. Work to mentor and develop leadership skills in young people. Spend time with students both inside and outside worship/classes/activities for one-on-one counseling where appropriate.

## **About Us:**

The Washington Street church traces its history back to before the Civil War. We have a long history in this community and are always looking for ways to be a shining light unto it. We also have a strong tradition of youth ministry having had full time Youth Ministers dating back to the 1970's. Currently, we have a roster of around 40-50 in our youth group. In addition to the Youth Minister position, our other staff consists of four full-time positions (Pulpit Minister, Secretary, Facilities Manager, and Custodian) and one part-time position (Children's Director). Our current Sunday morning worship attendance averages around 300.

## **Traditional Youth Activities:**

The following list is meant to provide an idea of activities and events that our youth group is accustomed to. This is not intended to be a definitive or comprehensive listing.

*Summer Camp*

*Huntsville Handsfree Work Camp*

*Vacation Bible School*

*Mission Trips*

*Retreats*

*Game Nights*

*Weekly Bible studies*

*Service Projects*

*Misc. Summer Activities*

*Progressive Dinner*

*Impact Sr. & Impact Jr.*

*Service Groups*

*After church activities (WACs/SACs)*

*Souper Bowl Party*

## **Contact Information:**

Please send resumes, cover letters, and at least 3 references to:

[jblack@fpunet.com](mailto:jblack@fpunet.com)

OR

Washington Street Church of Christ

**ATTN: YM Search Committee**

PO Box 324

Fayetteville, TN 37334

(931) 433-2391

[www.wscoc.net](http://www.wscoc.net)